



## **Mission Assistant Job Description 2026**

**Contract/Employment Type:** Freelance

**Rate of Pay:** £160 - £175\* per day

\* Subject to meeting experience pay-scale criteria.

**Recompense:** £25 per overnight duty, £25 travel contribution per camp

**Payment Terms:** Within 2 working days of receiving invoice

**Reporting to:** Mission Leader / Senior Management Team (Programme Manager / Operations Manager)

**The Role:** Our Mission Assistants form a core part of all Bioasis missions. Working alongside other camp staff and reporting to the Mission Leader, they support every aspect of the course. Typical duties include delivering sessions, managing and supervising groups, bringing energy and enthusiasm, helping groups problem-solve and carry out ideas, getting hands-on with conservation and ecology activities, providing first aid or following emergency procedures when needed, supporting the Basecamp Catering Manager at mealtimes, acting as a reliable role model for students and young people, setting up and breaking down camp, completing cleaning tasks as required, and following all policies and procedures to a consistently high standard.

Please note the role is not limited to these duties and other such reasonable duties relating to the successful delivery of the programme may be required.

Our Mission Assistants support every aspect of the course enabling guests to have life changing experiences. Great energy, enthusiasm and a passion for the natural environment is a must. Reporting directly to the Mission Leader, you will work with Bioasis staff, school teaching staff and groups to help deliver our missions. At times you may take responsibility for leading a portion of visiting groups (in line with our ratios) independently from basecamp and the Mission Leader. For this you will have available multiple comms tools including 2G radios and will be assisted by visiting school staff.

Experience of group management in an outdoor environment is essential, as will be the ability to work to deadlines or under pressure. Onsite overnight duty is required for the duration of the camp and shared between the team. School teaching staff are expected to be available in the event of any pastoral issues.

During the daytime programme, a member of the Senior Leadership Team will always be on the estate. For any emergencies that arise overnight or outside normal programme hours, a 24-hour duty phone is in operation.

Please note that prior to booking in a candidate onto programme dates, the candidate will need to undergo an Enhanced DBS check with children's barring list or provide details to an existing certificate on the update service in line with our safeguarding policy.

### **Essential Requirements:**

- Enhanced DBS Check with children's barring list registered on the update service.
- Have at least one years' experience working with students & young people in an outdoor pursuits/education environment.
- Lv. 2 Food Hygiene Certificate (within the last two years).
- FSA Allergy Awareness Certificate



- Valid 16hr Outdoor First Aid (as a minimum) dated within the last three years, from an appropriate training provider.
- The ability to operate to high standards in adherence with policies & procedures.
- Calm under pressure and works well as part of a team.
- Bushcraft/Ecology/Wilderness Living/Conservation Experience
- Ability to work independently or as part of a team.

**Desirable Requirements:**

- Mental Health First Aid
- Field cooking experience
- Knowledge & awareness of safeguarding
- An interest in conservation, wildlife & rewilding.
- Outdoor qualifications such as Hill & Moorland / Mountain Leader, Canoe/SUP leader tickets.

**Qualities we are looking for:**

- Someone willing to go the extra mile
- Passionate about outdoor learning
- Good group management skills
- Be outgoing, friendly and have a real enthusiasm for leading and guiding
- Good understanding of risk management
- The ability to deliver each “Mission” in an immersive, enthusiastic and ‘believable’ way
- Ensuring all participants’ physical and mental wellbeing needs are met.
- Ensure the delivery of all adventure and environment tasks in a fun, positive and safe way
- The ability to set a friendly and inclusive environment to all.